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| **Hirer: Organisation / Individual Artist** |  |
| **Contact Address** |  |
| **Email:**  | **Tel:** |
| **Contact Name (for Organisation)** |  |
| **Items requested, size & quantity** |  |
| **Please state purpose/ event to be used for** |  |
| **Date from:** | **Date to:** |
| **Time to be collected:** | **Time to be returned:** |
| *See Terms & Conditions overleaf* |
| **PLEASE RETURN BOOKING REQUEST TO****info@dudanceni.com** |
| ***For office use only******Booking confirmed: YES / NO*** | ***Collection & return dates confirmed:*** |
| **FEE : £20 Deposit****PAID****RETURNED**  |  |

**Booking Terms & Conditions**

1. DU Dance (NI) retains at all times the sole and exclusive ownership of the costumes and props.
2. The Hirer agrees to only use the costumes and props for the purpose for which they were hired.
3. The Hirer agrees to replace any lost, stolen or damaged items in full and notify DU Dance (NI) of such.
4. The Hirer is responsible for returning the items in the condition they were given, i.e. laundered and clean on the return date agreed.
5. The Hirer cannot sub-let the items under any circumstances.
6. The Hirer is responsible for the costumes and props as soon as collected from DU Dance (NI) and until returned.

**Force Majeure**

Whilst every effort will be made by DU Dance (NI) to accommodate any booking requests in full the company cannot be held liable for variation or non-completion of this agreement due to Acts of God, Fire, Flood, Storm, Gale, Tempest, War, Pandemic, Terrorism, Strikes, Riots, Lockouts or any other civil disturbances.

**Payment**

A total deposit of £20 (cash or cheque made payable to DU Dance (NI)) is required and will be returned to the Hirer after the items have been returned to DU Dance (NI) on the return date agreed, Failure to adhere to the Terms & Conditions of this agreement, as stated above, may result in the loss of the deposit.

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| **Signed on behalf of the Company DU Dance (NI)** | **Signed on behalf of Hirer** |
|  |  |
| **Name:** | **Name:** |
| **Date:** | **Date:** |