



Job Description – Freelance Contract

Position: **Community Engagement Artist**

Duration: January 2022 – December 2024

Terms: 2 days per week. (Hours are flexible but agreed in advance).

Payment: Annual fee available on request.
This is a freelance position and responsibility for personal tax & National Insurance remains with the artist.

Location: DU Dance (NI) Office, 1st floor, Crescent Arts Centre
2-4 University Road, Belfast BT7 1NH
Community Engagement Artist will be required to travel and expenses will be paid at 30p p/m

DU Dance (NI) is operating in a rapidly changing environment which is both exhilarating and demanding. We work predominantly with young people but also a wide range of people at a community level. All our staff must be committed to a common set of principles and ethos, sharing key ground rules where equality both in the workplace and in programme delivery is given the highest possible priority.

Summary: The Community Engagement Artist will be responsible for developing community links, increasing participant numbers from Northern Ireland's most challenged communities; delivering taster workshops and talks in schools and youth centres; strategically increasing the profile of the company with new audiences and building relations with stakeholders. They will work closely alongside the Artistic Director to deliver an annual programme in line with the company's strategic plan.

Main Duties & Responsibilities include

- Acting as an ambassador for and advocate of DU Dance (NI) and assisting with raising the company's profile locally, nationally and internationally.
- Delivering introductory workshops and talks in schools, youth and community centres to engage local communities as participants and/or audience members.
- Assisting with organising and delivering company projects and performances.
- Developing links with communities and targeting those who are traditionally hard to reach.

General requirements

- Contribute to the development and maintenance of a professional working environment within DU Dance (NI).
- Strong written and verbal communication skills for liaising with communities and external partners.
- Work collaboratively with staff, freelance artists and board members in order to meet the organisation's objectives.



- Adhere to company policies and procedures with particular reference to all legislative requirements and those of principal funders.
- Undertake any training as appropriate.
- Attend and participate in staff management meetings as necessary.
- Work in a flexible manner and take on other duties as reasonably requested.

The above is given as a broad range of duties and is not intended to be a complete description of all tasks.

Personnel Specification

Knowledge, Experience & Skills (Essential)

- A passion for dance and the arts and previous experience of delivering community dance work.
- Strong interpersonal and communication skills, with the ability to build a rapport and develop relations with a wide range of people from diverse backgrounds and all communities.
- High degree of self-motivation with the ability to work independently and collaboratively as part of a small team and larger project team.
- Excellent organisational and time management skills.
- Ability to drive, with access to a vehicle.